

INFORMATION SHEET
Academic Year 2017-2018

INSTITUTIONAL INFORMATION	
<p>Full Legal Name of the Institution (for students coming for an exchange programme in Applied Economic Sciences, Architecture, Biology, Chemistry, Engineering Technology, Interior Design, Mathematics, Physics, Physiotherapy, Transportation Sciences)</p> <p>Full Legal Name of the Institution (for students coming for an exchange programme in Biomedical Sciences, Computer Sciences, Law, Statistics)</p>	<p>Universiteit Hasselt – Hasselt University (UHasselt)</p> <p>Transnationale Universiteit Limburg - Transnational University Limburg (tUL)</p>
Erasmus code of the Institution	<p>B DIEPENB 01 (UHasselt)</p> <p>B DIEPENB 07 (tUL)</p>
Erasmus University Charter (EUC) number	<p>27921-LA-1-2014-1-BE-E4AKA1-ECHE (UHasselt)</p> <p>217390-LA-1-2014-1-BE-E4AKA1-ECHE (tUL)</p>
Head of the Institution	<p>Prof. dr. Luc De Schepper</p>
<p>Position</p>	<p>Rector</p>
Address	<p>Martelarenlaan 42 3500 Hasselt Belgium</p>
<p>Tel.</p> <p>Website</p>	<p>+32 11 26 81 1</p> <p>http://www.uhasselt.be/en</p>

<p>Institutional Coordinator</p> <p>Tel.</p> <p>E-mail</p>	<p><u>Non-EU students</u></p> <p>Ms. Liesbeth Oeyen</p> <p>+32 11 26 80 66 liesbeth.oeyen@uhasselt.be</p> <p><u>EU students</u></p> <p>Ms. Lieselot Peeters</p> <p>+32 11 26 90 09 lieselot.peeters@uhasselt.be</p>
<p>Administration Exchange Students (incoming/outgoing)</p> <p>Tel.</p> <p>E-mail</p>	<p>Please send your nominations and general inquiries to incoming@uhasselt.be</p> <p>+32 11 26 81 69 incoming@uhasselt.be</p>
<p>Services for staff and students (e.g. accommodation, visa, insurance, etc.)</p> <p>Tel.</p> <p>E-mail</p>	<p>Mr. Marc Thoelen</p> <p>+32 11 26 81 77 marc.thoelen@uhasselt.be</p>

GENERAL INFORMATION	
Nomination (compulsory)	<p>Please nominate your students by sending an e-mail to incoming@uhasselt.be including the details of the students you have selected (names, date of birth, study programme, study level, e-mail)</p> <p>Deadlines: First semester (Autumn semester) or full academic year: 15 May</p> <p>Second semester (Spring semester): 15 October</p>
Online registration (compulsory)	<p>All incoming exchange students have to register on our website.</p> <p>Please make sure you register as an EXCHANGE STUDENT and for the correct academic year (2017-2018).</p> <p>Please note that only complete forms will be accepted. This implies that all requested documents must be uploaded.</p>
Deadline for online registration by the students (compulsory)	<p>First semester (Autumn semester) or full academic year: 15 July</p> <p>Second semester (Spring semester): 1 December</p>
Documents required for online registration	<ul style="list-style-type: none"> - Copy of ID or passport - Letter of nomination from home university - (Provisional) learning/training agreement - Official Transcript of Records - Copy of the European health insurance card (compulsory for European students) or other health insurance document

Academic calendar	<p>Please note that each department/faculty has a different academic calendar, so please consult our website.</p> <p><u>In general:</u></p> <p>First semester: Mid-September – December Exam period: January</p> <p>Second semester: February – May/June Exam period: June</p> <p>Please note that students are expected to complete the full period for which they have been announced.</p>
Buddy Programme	YES => students can apply to request a buddy in the online registration tool.
Orientation programme (compulsory)	More information will be available on our website .
Preferred semester for receiving incoming students	Both semesters are acceptable, provided that the student finds a suitable programme equivalent to 21 ECTS credits/semester (please check the course catalogue on our website. The new course catalogue for 2017-2018 will be available as of April).
Online course catalogue	Please consult our website . For 2017-2018, the courses will be available as of April.
Language of instruction	English or Dutch. A B2 level is required to follow courses. Please check the course catalogue on our website.
Grading system	Please consult our website .
ECTS (yes/no)	YES
Additional academic information	Please consult our website .
Housing arranged (yes/no)	Please consult our accommodation database .



	<p>You can also look upon arrival and stay for a few days in the youth hostel in Hasselt. More information can be found on their website. When you book a room, please mention you're coming to Hasselt University, they will give you a discount.</p>
Average accommodation cost per month	Average rents range from 240-330 EURO per month (please make sure to check whether utilities costs are included in the rent).
Average cost of living per month	Please consult our website for more information .
Transport	<p>Hasselt University offers a free bike for students during their stay at Hasselt University. We only charge a 70 euro deposit that we reimburse after the return of the bike.</p> <p>Students have to register online to obtain a bike:</p> <ul style="list-style-type: none">- go to citybike.uhasselt.be and create a login. Pls. <p>NOTE: when your home address shows another country but Belgium, you will not have to fill in the so-called 'National Number'.</p> <ul style="list-style-type: none">- then go to 'Rent a bicycle', fill in all fields, and print your contract.- read/print the 'Rent Regulations'.- pay the 70 EURO deposit via bank transfer, if possible, and bring a proof of payment.
Insurance	<p>Please note that the European health insurance is an obligatory insurance, the civil liability insurance is optional but advisable. Although it is not a legal requirement, we strongly advise students to subscribe to some form of hospitalization and repatriation insurance, as far as it is not included in your health insurance.</p> <p>For non-European students a comprehensive insurance, covering civil liability, repatriation, health and accident insurance is mandatory. An example of such an insurance is the SIP insurance (www.sipinsurance.eu) which costs 40 EURO/month.</p> <p>If you have any further questions about insurances, please contact Mr. Marc Thoelen (marc.thoelen@uhasselt.be).</p>

<p>Visa/travel documents</p>	<p>A visa should be applied for at the Belgian Embassy or consulate in the home country well in advance.</p> <p>Please check the website of the Federal Foreign Affairs Department to find out whether you need a visa to come to Belgium.</p> <p>If you need a visa, you will have to proof your solvency. This solvency can be proved in different ways:</p> <ul style="list-style-type: none"> - A document certifying that the student has been awarded a study grant or scholarship - "An agreement for acceptance of financial responsibility" (letter of a guarantee) by the so-called Annex 32 - A proof of your own financial means by transferring a certain amount to a blocked bank account in Belgium on your name <p>In case you would like to use the last option (proof your own financial means), Hasselt University can assist you and provide you a letter to proof solvency. Kindly contact Mr. Marc Thoelen (marc.thoelen@uhasselt.be) in case you would like to make use of this procedure. The detailed instructions will be communicated to you afterwards.</p> <p>For further information, please contact Mr. Marc Thoelen (marc.thoelen@uhasselt.be).</p>
<p>Additional practical information</p>	<p>Please check our website for practical information prior to departure and upon arrival.</p>



DEPARTMENTAL COORDINATORS INTERNATIONALIZATION	
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	<p>Dirk Vanderzande</p> <p>Academic contact person physics (UHasselt): Prof. dr. Carlo Vanderzande</p> <p>Academic contact person statistics (tUL) and mathematics (UHasselt): Prof. dr. Roel Braekers</p> <p>Academic contact person computer sciences (tUL): Prof. dr. Fabian Di Fiori</p> <p>Tel. +32 11 26 82 58</p> <p>E-mail isabel.thys@uhasselt.be</p>
Transportation Sciences (UHasselt)	<p>Administrator: Mrs. Nadine Smeyers</p> <p>Tel. +32 11 26 91 04</p> <p>E-mail nadine.smeyers@uhasselt.be</p>